

6161 El Cajon Blvd. Suite B-150 San Diego, CA 92115 jcwdbs@aol.com

(619) 266-2000

Fax: (619) 262-2207

April 30, 2010

Certified Mail/Return Receipt Requested

Department of Industrial Relations
Office of the Director
Attn: LCP Special Assistant
455 Golden Gate Avenue, 10th Floor
San Francisco, CA 94102

RE: ANNUAL LABOR COMPLIANCE PROGRAM REPORT

April 1, 2009 through March 31, 2010

1. Name of Labor Compliance Program (LCP): Diversified Business Services

2. LCPID - 2005.00473

3. Date of Initial Approval: April 11, 2005

4. Contact Person:

Jacqueline C. Wise, Principal/Labor Compliance Officer

6161 El Cajon Blvd., #150-B San Diego, CA 92115

Phone: (619) 266-2000 Fax: (619) 262-2207 Email: jcwdbs@aol.com

5. List all Awarding Bodies covered by this report as well as any other Awarding Bodies with whom the LCP currently has a contract to provide compliance enforcement. If none, please proceed directly to item 7 and provide all requested information. Then complete the information below, and sign and submit this form to DIR, Office of the Director, Attn: LCP Special Assistant, 455 Golden Gate Avenue, 10th Floor, San Francisco, CA 94102.

No contracts were monitored or enforced under Diversified Business Services' Labor Compliance Program.

What suggestions do you have for the Department of Industrial Relations to better assist you with your program in the coming year?

Perhaps, DIR could have a link on their website for educational institutions and public agencies to post Request For Proposals for Third Party Labor Compliance Programs.

- 7. Provide a certificate of compliance with the conflict of interest disclosure requirements by employees and consultants who participate in making governmental decisions (as defined under 2 CCR § 18701) along with the names of LCP personnel who are filing disclosure statements and the agencies with which those statements are being filed.
 - I, hereby certify that Jacqueline C Wise, Owner of, Diversified Business Services is in compliance with all conflict of interest disclosure requirements as defined under 2 CCR Section 18701.

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- 8. Please update the following information per 8CCR § 16426 (a) (2), (3) and 5 disclosure requirement.
 - A. Identify the geographical area in which the program intends to operate and the identity of any public agencies not previously identified in this report with which the program intends to contract to provide labor compliance enforcement.

Diversified Business Services intends to operate its Labor Compliance Program throughout the State of California.

B. State whether the entity shares personnel, management, ownership or other close affiliation with any of the following: (1) any contractor or subcontractor that within the preceding five years has been awarded a public works contract within the geographical area in which the program operates or intends to operate or with any public agency with which the program has contracted or intends to contract to provide labor compliance. (2) any person or entity who has been the surety on such a contract, (c) any joint labor management committee established pursuant to the Federal Labor Management Cooperation Act of 1978 (section 175a of Title 29 of the United States Code), or (4) any person or entity who has represented workers employed in the same or similar classifications as those employed for such a contract and who has been engaged in (i) an organizational campaign under the National Labor Relations Act with contractors competing for such contracts or (ii) a jurisdictional dispute with another collective bargaining representative of workers utilized for such contracts:

Diversified Business Services does not fall into any of the above-mentioned categories.

C. Identify the attorney or law firm available to provide legal support for the LCP, and whether the persons or firms providing that support also represent any contractor, subcontractor, surety, or worker representative referred to in the preceding item.

Diversified Business Services has available competent legal support, and to the best of our knowledge the person or firm providing the support does not represent any contractor, subcontractor, surety, or worker representative referred to in subpart (c).

Jo Anne SawyerKnoll, ESQ. 3201 Alamo Glen Escondido, CA 92025 (619) 972-5418

Diversified Business Services' goal is to comply with all requirements necessary to maintain and administer an approved Third Party Labor Compliance Program.

Please contact me at the address indicated in this correspondence or at (619) 266-2000 and/or via fax (619) 262-2207 or email at jcwdbs@aol.com, if additional information is required.

Sincerely,

Jacqueline C. Wise

Principal/Labor Compliance Officer Diversified Business Services 6161 El Cajon Blvd. Suite B-150 San Diego, CA 92115